



**Minutes of the January 18, 2022 Regular Meeting of the Board of Trustees of Community College District 535**

The 773<sup>rd</sup> meeting of the Board of Trustees of Community College District 535 was conducted on January 18, 2022 at Oakton Community College, 1600 East Golf Road, Des Plaines, Illinois.

**Closed Session – Call to Order and Roll Call**

At 5:15 p.m. in room 1275, Chair Martha Burns called the meeting to order.

Trustee Kotowski called the roll:

Ms. Martha Burns	Chair	Present
Ms. Marie Lynn Toussaint	Vice Chair	Present
Mr. Paul Kotowski	Secretary	Present
Dr. Gail Bush		Present
Mr. William Stafford		Present
Mr. Benjamin Salzberg		Present
Dr. Wendy Yanow		Present
Mr. Akash Patel	Student Trustee	Present

Chair Burns asked for a motion to go into closed session under the exceptions to the Illinois Open Meetings Act, with the purpose of considering the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters; and litigation.

Student Trustee Patel made the motion, seconded by Trustee Yanow.

Trustee Kotowski called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye
Mr. Patel	Aye

Also present in room 1275 were Dr. Joianne Smith, President; Dr. Colette Hands, CHRO; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Dr. Karl Brooks, Vice President for Student Affairs; and Mr. Edwin Chandrasekar, Vice President for Administrative Affairs.

At 6:15 p.m., Chair Burns asked for a motion to adjourn the closed session meeting. Trustee Kotowski made the motion, which was seconded by Student Trustee Patel. A voice vote was called and the closed session was adjourned.

**Open Session – Call to Order and Roll Call**

This meeting was chaired by Trustee Toussaint who called the regular meeting of the Board of Trustees to order at 6:25 p.m. in room 1608.

Trustee Kotowski called the roll:

Ms. Burns	Chair	Present
Ms. Toussaint	Vice Chair	Present

Mr. Kotowski	Secretary	Present
Dr. Bush		Present
Mr. Salzberg		Present
Mr. Stafford		Present
Dr. Yanow		Present
Mr. Patel	Student Trustee	Present

Also present in room 1608 were Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President for Student Affairs, Mr. Edwin Chandrasekar, Vice President for Administrative Affairs, Dr. Colette Hands, CHRO; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Ms. Beatriz Sparks, Special Assistant to the Board of Trustees; Mr. Philip Cronin, Senior Media Services Technician; Ms. Vinita Shah, Media Services Technician; Mr. Matthew Huber, Dean of Enrollment Management; Ms. Michele Brown, Director of Admission and Enrollment; and Ms. Anne Brennan, Assistant Vice President for Academic Affairs and College Transitions.

**Pledge of Allegiance** – Chair Burns asked Trustee Stafford to lead the pledge.

### **Approval of Minutes**

Chair Burns asked for a motion for the approval of the minutes of the December 14, 2021 meeting of the Board of Trustees. Trustee Kotowski made the motion which was seconded by Student Trustee Patel. A voice vote was called and the minutes were unanimously approved.

### **Statement by the President**

President Smith indicated that today is the first day of the spring 2022 semester, and the College has adjusted instructional format to mostly remote until January 28 due to the current surge in COVID-19 cases. For the first 2 weeks, lab classes (such as Health Careers, Science Courses, Automotive, Art classes) are being taught in person on campus. Oakton’s intention is to resume in-person instruction after January 28. The College has a vaccination or weekly testing mandate for all students and employees taking in person classes, and requires the use of masks (N95 or KN95 recommended) in all indoor spaces. In addition, there are enhanced cleaning protocols, and improved air circulation to ensure health and safety of students and employees. Testing is available Monday through Friday on both campuses and there are two vaccination clinics per month on each campus through March.

President Smith shared that as of today, 98% of Oakton employees are compliant with the state mandate – 97% of them are vaccinated, and the remaining will engage in weekly testing. 72% of students enrolled in face to face classes are compliant (the majority of those are vaccinated). Those students in the testing protocol will begin testing weekly which will increase compliance numbers. In the fall of 2021, 18% of students engaged in weekly testing.

President Smith thanked the faculty, staff and administrators who worked diligently to communicate to students – making intentional efforts to welcome, and support students to the new semester. She indicated that she knows how important these first few weeks of class are to creating connection and engagement and she appreciates the efforts being made to make those connections. Although our students are resilient, President Smith acknowledged the impact that moving to remote instruction can have on their overall well-being and Oakton is committed to ensuring the creation of connection and community that is so important to their Oakton experience.

### Condolences:

- To Dr. Megan Klein Associate Professor of Anthropology and Sociology, on the passing of her father, Howard Rigsby after a courageous battle with pancreatic cancer.
- To Mr. Spencer Kimura, Chair of the Fire Science Department, on the passing of his mother Susie at the age of 97.

Congratulations:

- Nefize Fejza, Instructor of Nursing – Baby Leo born on Jan. 5, 2022.
- HR Generalist, Andrew Sutter and his wife welcomed their second child on January 17, 2022.
- Oakton Owls soccer player, Yousif Kesha, who has been named to the 2021 Junior College Men's Scholar All-America Team by the United Soccer Coaches Association. Yousif, a sophomore defender and marketing major, boasts an impressive career cumulative 3.65 GPA while at Oakton. In addition, the Illinois Skyway Collegiate Conference named him Academic All-Conference when he was a freshman. When asked about his experience Yousif says, "Being here at Oakton and playing for them has changed me as a person." During his time as a student athlete, he learned the value of being invested academically, as well as athletically. Yousif was able to balance the two seamlessly, earning him the recognition of this prestigious award. Up next, Yousif is in the process of deciding which four-year university to transfer to and finish his education. He hopes to continue on the pathway to pursue a marketing degree, with the potential of minoring in finance.

Happenings:

- President Smith thanked the Faculty Professional Development Committee, the Center for Professional Development, and colleagues who were presenters at last week's Orientation Week.
- As part of our Martin Luther King Jr. recognition, staff writer for The Atlantic, Clint Smith, and author of New York Times Best Seller "How the Word is Passed" will speak on the impact of slavery, civil rights, and immigration on Black American history in the United States. A virtual presentation will be held on January 26 at noon.

The College was closed on Monday, January 17 in honor of Martin Luther King Jr. President Smith reiterated her commitment to racial equity at Oakton, and invited the College community to continue to honor Dr. King's life by engaging in the continuous struggle to do the right thing.

**Educational Foundation Liaison Report**

The Educational Foundation has raised \$905,554 in monetary support since July 1, accounting for 79% of their goal fiscal-year-to-date. Recent gifts of note include:

- A \$100,000 gift from Northfield Township Government to establish an annual scholarship to support students from the township who attend Oakton.
- A \$10,000 gift from Carl Warschusky to support the *Oakton Educational Foundation General Scholarship Fund*.
- A \$9,000 gift from Mead and Anne Montgomery to continue annual support of the *Anne and Mead Montgomery Achievement Scholarship*.
- An \$8,000 gift from the Sondheimer Family Charitable Foundation to support the *Oakton Annual Fund*.
- A \$5,000 gift from Linda Korbel in celebration of her 50<sup>th</sup> anniversary with the college and to continue grow the endowment of the *Korbel Study Abroad Scholarship*.

The Foundation has elected to transition their outsourced CIO relationship and \$20 million investment portfolio to SEI investments. SEI has provided investment management services to educational institutions for more than 25 years, including a number of large community college foundation clients, and holds more than \$33.2 billion in non-profit assets. The transition is in process and will be complete by mid-February.

The Foundation kicked off the annual Employee Giving Campaign, called "Inspire the Future" on Opening Day last week. The campaign will run for 8 weeks through the end of March, encouraging Oakton employees to make a charitable contribution to support the work of the Foundation.

The Foundation has also sent a “call for proposal” announcement to all employees last week and is accepting requests for the Innovation and Excellence Grants program through mid-March. There are currently 29 projects underway at the college that are supported by donor resources.

The Foundation Board will meet in mid-February for an educational and planning retreat and will hold their next quarterly meeting on March 2.

### **Student Trustee Report**

Student Trustee Patel indicated that the Spring 2022 semester has officially begun. Writer Clint Smith will be giving a speech on January 26 to commemorate Martin Luther King, Jr. Day; this will be presented thanks to the Black Student Support Program led by Danielle Terry, and the Student Life and Campus Inclusion Office.

The Student Government Association will be holding elections in April for all SGA positions. Students can go to the Student Life and Campus Inclusion Office to pick up a packet, or they can download the application electronically. Details on election procedure will be shared in early February.

### **Comments by the Chair**

Chair Burns addressed the Oakton Staff to indicate that the Board and the administration work in tandem, and that the comments that staff have shared with administrators are brought to the Board executive sessions. Trustee Burns said that she wants staff to know that Board members are not in a position to express their thoughts, but they understand what it is like to deal with the pandemic and the challenges it presents. Trustee Burns also indicated that the Board is concerned for everyone’s safety, and reiterated that there are ongoing discussions. The Board appreciates that staff are sharing their anxieties; they are trying to solve problems that keep morphing, and the Board stand together with staff in this time of uncertainty. Ms. Burns added the Board believes in staff and the administration, and all are working together to make Oakton a safe, healthy, vibrant environment for everyone.

Chair Burns also acknowledged Dr. Martin Luther King Jr.’s birthday on January 5. She indicated that she uses his teachings in her everyday life. She then shared a quote from Sidney Poitier’s memoir “The Measure of a Man” - *“There is a certain anger; it reaches such intensity that to express it fully would require homicidal rage – self-destructive, destroy-the-world rage – and its flame burns because the world is so unjust.”* Chair Burns spoke about this quote to share a recent painful experience when she was harassed, and verbally/racially attacked by someone. She said that the quote really speaks to what she felt in that moment, and that rage is real when it comes to racism.

### **Trustee Comments**

Trustee Toussaint said a few words in support of Chair Burns’s experience, and indicated that racist comments and behaviors are never a reflection of anything a person of color has done wrong. Trustee Toussaint said that those who are racist may have rage based on bad experiences, or the lack of contact with black people, and that racism is also a result of misinformation and misguidance.

Trustee Salzberg expressed his sympathy as well, and indicated this is why places like Oakton are so important in the community because they are a safe haven. Trustee Salzberg said the pandemic has been challenging, and we all have been witness to horrific things (he referred to a synagogue where hostages were taken on January 17), but he is proud of Oakton’s work.

Trustee Yanow also expressed her support of Chair Burns, and echoed her comments of appreciation and thanks toward President Smith, faculty, administration and staff for what they have been doing during the COVID-19 pandemic. Trustee Yanow indicated she hopes we are giving one another grace.

Student Trustee Patel indicated he was sad, angry and horrified to hear about Chair Burns’s experience, and offered his support. He said this is a time for us to lift each other up.

## **Report: District High School Relationships Update**

Ms. Anne Brennan, Assistant VP of Academic Affairs and College Transitions  
Ms. Michele Brown, Director of Admission and Enrollment  
Mr. Matt Huber, Dean of Enrollment Management

President Smith indicated that the Board requested an update on the College's connections and relationships with district high schools. Dean Huber shared that as two-year college, one of Oakton's key strategies to bringing in students is working with the community to strengthen relationships with high schools. Tonight's report provided an opportunity to tell trustees about different avenues used to engage students. In the Admissions Office, there are dedicated staff that work directly with high school counselors and students to let them know about Oakton's opportunities, and get them on the right path through a successful future. The College also engages students through the College Transitions program, including dual credit, concurrent enrollment, and early college. These programs not only engage high school students, but high school counselors, assistant superintendents, superintendents and key influencers that have a large presence in the districts, serving students outside of the regular school hours.

Ms. Michele Brown shared the ways Oakton connects with its high school partners. She provided an overview of the admission events Oakton offers; these events are geared toward and attended mainly by high school students, recent graduates, and their influencers. During the COVID-19 pandemic, Oakton's admissions team continued to connect with high schools, and offered over 77 in-person and virtual events. Oakton connected with more than 1,400 prospective students.

### High School Events

- Virtual: Information Sessions, Open House, Applied, Now What?
- Population specific: Diversability, Latinx Student College Success Program, Black Student College Success Program
- Program specific: Engineering Pathways Information Sessions, Health Career Program Information Sessions, WYSE Competition (academic challenge)

### Spring 2021: 41 virtual events

- High school visits
- Application and scholarship workshops
- Specific programs: Discover Oakton, Parent programs, Career Pathways, Senior Days

### Summer 2021: 10 events

- Niles application workshops
- ETHS Math Testing (on-campus)

### Fall 2021: 26 events (50% in-person; 50% virtual)

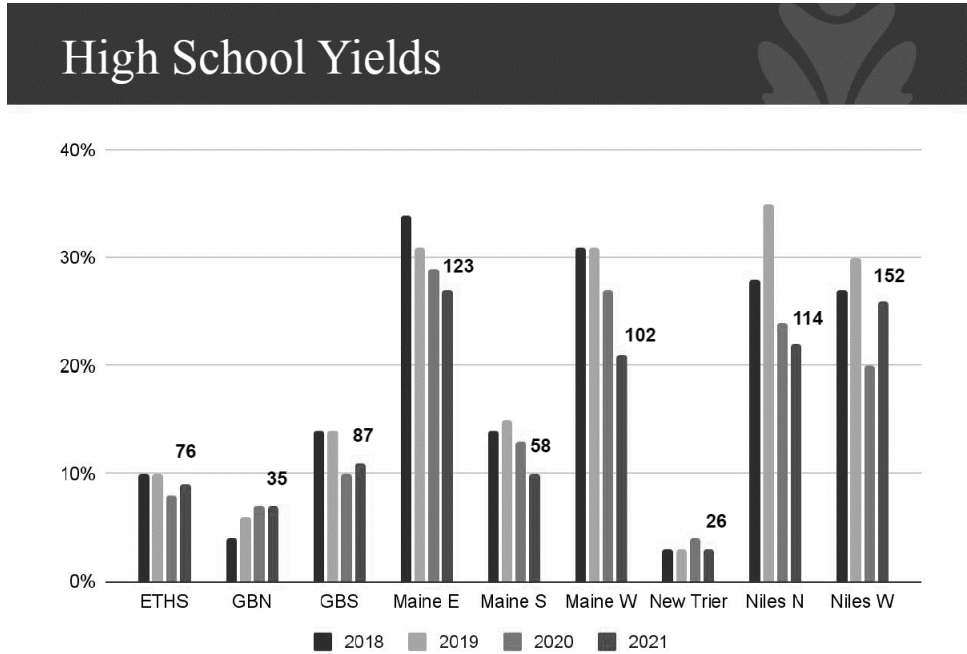
- Maine Township College Fair (200+ students)
- Athlete events with HS athletic departments

The Student Recruitment and Outreach team consists of a director, a manager, and four specialists (two at each campus). Each Recruitment and Outreach Specialist has specific high school districts they work with to develop a relationship with students and counselors. The admissions office uses dedicated space at ETHS to meet with prospective students, and beginning in January, Oakton will have a dedicated space in the Evanston Hub. SRO specialists also work with specific populations, and offer specific events (i.e. Spanish speaking SRO specialist helps with Latinx team events). Specialists also work with Oakton's Alliance for Lifelong Learning to help students who are transitioning from GED and ESL to credit classes.

Another way to connect with district high schools is the Counselors' Workshop, which is typically offered annually in the fall. However, this year the workshop was offered twice (spring and fall). Agenda focused on equity initiatives, STEM scholars programs and scholarships, Career and Business

Technologies, new certificates/pathways, the Early College program, and the Oakton Experience (specifically advising and dual credit). Equity initiatives included ANDALE, STEM, Honors, AAPI, Black Student Success Program, and the Oakton Academy for Black Men.

Ms. Brown provided some information regarding high school yields (number of students who graduate from high school and enroll at Oakton). This information was provided to trustees prior to the meeting. The yield rates vary significantly between districts. Because our high schools are so different, and students are coming at different rates, Oakton has to be flexible.



Ms. Anne Brennan talked about partnerships at the high school level. The Early College program at Oakton has two different models: Dual Credit (courses taught at the high school), and Concurrent Enrollment (students come to Oakton and take classes while they’re in high school). Students who were enrolled in any of these programs received an Early College Catalog describing the pathways through dual credit at their high school, and what they can take at Oakton. We are now in the third term where students in District 535 have been able to apply online, register online, and take dual credit courses utilizing online services.

Oakton is a member of NSERVE (North Suburban Educational Region Vocational Education). Superintendents and Chairs of CTE programs from all over the district meet on a regular basis, and the organization manages Perkins dollars. In addition, President Smith and Oakton administrators meet each semester with the District 535 Superintendents to share and plan for increased college success. Oakton faculty have had multiple meetings with high school faculty about the expansion of Oakton’s concurrent enrollment and dual credit programs, and to align programs such as Speech, BNAT, STEM, Education, Early Childhood Education, Art/Photography, and Modern Languages.

Dual credit enrollment has declined since 2019, but the College Transitions team is projecting the largest dual credit enrollment by the end of spring 2022, with 51 sections available for registration. The team is working to determine who Oakton is serving by analyzing race and ethnicity numbers at each high school. Dual credit students who enroll at Oakton after high school persisted from fall to spring at a much higher rate.

Dual credit yield rates: 28% for fall 2020; 20% for fall 2021

## Dual Credit to College Pipeline Fall 2020

3001 Unique dual credit students in  
AY19-20

1334 Dual credit students in AY19-20  
who were graduating in 2019-20

28%  
yield  
rate



372 Enrolled at Oakton  
(at least 1 credit course  
Summer 2020 - Spring  
2021)

589 Enrolled in Another  
College  
(Summer 2020 – Spring  
2021, based on NSC  
Data)

## Dual Credit Pipeline to College Fall 2021

2,541 Unique dual credit students enrolled in AY 20-21

1,165 Unique dual credit students enrolled in AY 20-21  
who were graduating in AY 20-21

20%  
yield  
rate



229  
enrolled at Oakton  
in at least 1 credit course  
in Summer 2021 and/or  
Fall 2021

450  
enrolled at another institution  
in at least 1 credit course in  
Summer 2021 and/or Fall  
2021 (based on NSC data)

Questions asked during workshops on the Advising Experience:

1. What does advising/counseling look like?
2. When do students see their advisors/counselors?
3. How do students pick a particular pathway?
4. When do counselors talk to students about majors and colleges/universities

Students with educational plans persist at higher rates from fall-to-fall, with particular gains for Black and Latinx students.

After the presentation, Trustee Salzberg asked for clarification on high school yields and the total population of high school graduates. Ms. Michele Brown indicated that they get a report about the graduating class sizes, and she will be happy to provide these numbers. Ms. Brown indicated that high school graduating classes in our district in 2021 ranged from about 500 at Glenbrook North to 979 at New Trier. Trustee Salzberg also indicated he would like to see dual credit enrollment charts in real time to take action about declining numbers.

Trustee Bush requested clarification regarding students with no educational plans, and the fact that there are high schools that require students to have educational plans before they graduate. Ms. Brown explained that she was referring to Senior Days; seniors that were not sure about their educational plans met with Oakton specialists to discuss the options the College offers. Ms. Brown said she was referring to Senior Plans, and that the educational plans that Oakton offers go through academic advising (to create an

educational plan). High school language could be different, which is part of the reason why the SRO team is having discussions with academic advisors to determine what language to use and how to advise students. Not all districts require a plan for graduation. Trustee Bush asked if there is data available for private high schools in District 535, which Ms. Brennan indicated is available.

Trustee Bush also asked if there is information about AP in the Early College Catalog. Ms. Brennan indicated that we take pathways from the main catalog, and show dual credit courses that are fulfilling courses within those pathways. This information includes advanced placement courses. The objective is to get AP results while students are enrolled in dual credit.

Student Trustee Patel indicated he thinks it's important for the College to work with students with special needs (eligible for special education) to make sure there is an option for them. Ms. Brennan shared they have new language in their MOUs with high schools about dual credit programs. There's specific language about reaching out to students with disabilities, and the services they would need. Mr. Patel said it is important to reach out to the directors of transition services in different districts. Ms. Brown reiterated the College offers programs like Diversability to work with students with special needs.

Trustee Stafford asked if the differentiation between high schools is reflected on the number of dual credit courses offered. Ms. Brennan indicated that superintendents are interested in increasing the number of courses offered throughout the district. President Smith shared that Maine has been a leader in pushing for more dual credit, which is a much more equity-focused early college initiative than AP. There is a lot of interest in expanding this program.

Chair Burns said this was a lot of information, and thanked the team for the report. She asked if dual credit is accepted at any college, and AP may not be accepted by all colleges, why would students continue to take it? Ms. Brennan indicated that at the state level, both AP credit and dual credit have been legislated to be acceptable. Dual credit is to be accepted by every public college, but it cannot be legislated for private colleges. The Illinois Articulation Initiative Consortium has regulations on how the credit is assigned/awarded. Chair Burns also asked at what grade can students start taking dual credit, and if they need to test into those courses. Ms. Brennan indicated high school students can start taking dual credit as freshmen, and they don't need to take any tests, but their GPA must be 2.0. Chair Burns indicated she thinks a brochure for parents could be a good resource for financial planning.

Trustee Yanow shared her interest in discussing ways to encourage young women to get into business the same way they are encouraged about STEM. She also shared her belief that early college begins at elementary school, and it is important to introduce children to career areas, and it would be a good opportunity to talk to them about community college.

### **Public Participation**

Anthony Robinson, Oakton staff member (Alliance for Lifelong Learning) spoke about staffing problems at Oakton. Right now, there are 54 open staff positions listed, and the staff shortage is creating problems in all departments. He also referred to the ongoing staff contract negotiations, and the voting down of a contract that could cause a long-term crisis of retention and recruitment of staff due to negligible raises and increase of health insurance costs. He asked the administration to provide a contract that shows their support.

### **NEW BUSINESS**

#### **1/22-1a Approval of Consent Agenda**

Trustee Salzberg offered: "Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda."

Trustee Kotowski seconded the motion. A voice vote was called and the motion passed unanimously.



- 1/22-1b Approval of Consent Agenda Items 1/22-2 through 1/22-8**  
Trustee Stafford offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the following items 1/22-2 through 1/22-8 as listed in the Consent Agenda.”
- 1/22-2 Ratification of Payment of Bills for December 2021**  
“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$5,919,774.84 for all check amounts as listed and for all purposes as appearing on a report dated December 2021.”
- 1/22-3 Acceptance of Treasurer’s Report for December 2021**  
“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of December 2021.”
- 1/22-4 Acceptance of Quarterly Report on Investments**  
“Be it resolved that the Board of Trustees of Community College District 535 authorizes the acceptance of the Quarterly Report on Investments for filing.”
- 1/22-5 Ratification of Actions of the Alliance for Lifelong Learning Executive Board**  
“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to b as stipulated above and hereby approves the expenditures in the amount not to exceed \$180.00 for all funds listed in item a.”
- 1/22-6 Supplemental Authorization to Pay Professional Personnel - Fall 2021**  
“Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$9,102.43 to the total amount of part-time teaching salaries paid during the fall semester 2021; the revised total payment amount is \$4,109,016.48.”  
“Be it further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$34,043.80 to the total amount of faculty overload salaries paid during the fall semester 2021; the revised total payment amount is \$642,478.05.”
- 1/22-7 Authorization to Pay Professional Personnel**  
“Be it resolved that the Board of Trustees of Community College District 535 hereby authorizes the Treasurer of the College to pay 2022 Spring Semester Part-time Faculty, and Adjunct Faculty, on February 4, 2022, and Full-time Overload payments on February 18, 2022, with ratification at the February Board meeting.”
- 1/22-8 Acceptance of a Clinical Practice Agreement**  
“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreement:  
Substance Abuse:  
Footprints to Recovery.”  
Trustee Kotowski seconded the motion and called the roll:

Ms. Burns                   Aye  
 Dr. Bush                    Aye  
 Mr. Kotowski              Aye  
 Mr. Salzberg              Aye  
 Mr. Stafford               Aye  
 Ms. Toussaint             Aye  
 Dr. Yanow                 Aye

The motion carried. Student Trustee Patel favored the resolution.

**1/22-9                    Authorization to Approve January Purchases**

Trustee Kotowski offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor/Location</u>	<u>Amount</u>
1/22-9a	1	Backup Software Support and Maintenance – 3-Year Contract	Meridian IT, Inc. Deerfield, IL	\$122,869.00
1/22-9b	1	IP Telephony Annual Maintenance and Software Assurance Agreement – 1-Year Contract	Telecom Innovations Group (TIG), LLC Itasca, IL	\$30,100.00
1/22-9c	1-2	Travel for Men’s Baseball Team	Best Transportation Group Arlington Heights, IL Select Transportation & Tours Orlando, FL Southwest Airlines Dallas, TX Rentyl Resorts Kissimmee, FL Russ Matt Baseball Stratham, NH Bullpen Catering Petersburg, FL Enterprise Rent-a-Car Orlando, FL	\$1,300.00 \$8,000.00 \$14,000.00 \$13,000.00 \$2,100.00 \$3,500.00 \$1,000.00
1/22-9d	1	College Relations Department Furniture	Forward Space, LLC Chicago, IL	\$34,763.87
1/22-9e	1	Consulting Services for Accounting	GOVTEMPS, LLC Northbrook, IL	\$49,150.00
1/22-9f	1-2	Printing of 2021-2022 Oakton Non-Credit Class Schedules	KK Stevens Astoria, IL	\$137,829.86
1/22-9g	1-2	College Brand Refresh Consulting Services	ADV Market Research Iowa City, WA	\$54,900.00
<b>GRAND TOTAL:</b>				<b>\$472,512.73.”</b>

Trustee Salzberg seconded the motion. Trustee Kotowski called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

**1/22-10 Preview and Initial Discussion of Upcoming Purchases**

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a) Cloud-Based Video on Demand Renewal – Three-Year Contract
- b) Custodial Supplies
- c) Consulting Services for Human Resources
- d) Computer Servers/ IaaS Services

**1/22-11 Approval to Hire Director of Online Curriculum and Instruction**

Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the appointment of Dr. David Kendrick as Director of Online Curriculum and Instruction effective January 31, 2022 at an annual salary of \$110,000. That salary will be prorated for the period of January 31, 2022 through June 30, 2022.”

Trustee Salzberg seconded the motion. Trustee Kotowski called the roll.

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

**1/22-12 Acceptance of a Faculty Retirement**

Trustee Yanow offered: “Be it resolved that the Board of Trustees of Community College District 535 accepts the retirement of Mary Kakenmaster.”

Trustee Kotowski seconded the motion. A voice vote was called and the motion passed unanimously.

**1/22-13 Approval of Emeritus Appointments**

Trustee Burns offered:

“Be it resolved that the Board of Trustees of Community College District 535 approve the ten-year Emeritus appointments for Professors Jinhee Canfield, Victoria Giambrone, Luanne Olson, Andrew Roach, Hassan Sayeed, Marguerite Solari, and Janice Thompson-Wilda.”

“Be it further resolved that the Board of Trustees of Community College District 535 approve ten-year Emeritus re-appointments to Administrators Phyllis Deutsch, Mary L. Mittler, Mary A. Olson and Barbara Rizzo, Professors B. Diane Davis, Carol Davis, Cynthia DeBerg, Frank Fonsino, Paul Grosso, Lester M. Jacobs, Barbara Keeley, Rodolfo Maglio, Jill Mawhinney, James P. O’Shea, Toni Rowitz, Alan Rubin, Laura Saret, Mary K. Sextro-Black, Kristy Shanahan, Robert Stanley, Suzanne Stock, John Tosto, Fairinda West, and Roberta Zimmerman.”

Trustee Kotowski seconded the motion and called the roll.

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

**1/22-14 Approval of New Units of Instruction**

Trustee Stafford offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the following new units of instruction, the Automotive Engine Performance and Emission, Automotive Under Car, Automotive Transmission and Powertrain, Automotive Heating and Air Conditioning, Automotive Electrical Systems, and Automotive Engine Certificates.”

Trustee Kotowski seconded the motion and called the roll.

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

**1/22-15 Acceptance of Illinois Department of Commerce and Economic Opportunity Cannabis Technical Assistance Grant**

Trustee Kotowski offered: “Be it resolved that the Board of Trustees of Community College District 535 accept \$139,193.49 from the Illinois Department of Commerce and Economic Opportunity to support fiscal year 2022 Cannabis Technical Assistance training at Oakton Community College.”

Trustee Yanow seconded the motion. A voice vote was called and the motion passed unanimously.

**Additional Comments**

Chair Burns referred to the antiracism statement prepared by Oakton.

*“Oakton is an antiracist, inclusive, transparent institution; invested in and accountable to the communities we serve. We are committed to transforming all curricula, policies, structures and practices*

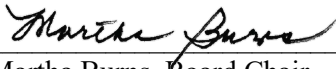
*to dismantle and eliminate racism and other forms of oppression so all members of our community thrive. Through reflection, empowerment, and accountability to anti-racist people of color, we model the socially just and equitable transformation that we want to see in the world."*

The Board will vote on adoption of statement during February 15 meeting.

**Adjournment**

Chair Burns announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held on Tuesday, February 15, 2022 at the Des Plaines Campus.

Trustee Salzberg made a motion to adjourn the meeting, which was seconded by Trustee Stafford. A voice vote was called and the meeting was adjourned at 8:11 p.m.



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Martha Burns, Board Chair



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Paul Kotowski, Board Secretary

Minutes recorded by:  
Beatriz Sparks  
1/2022